

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**January 9, 2023**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Pursuant to ORC 505.01, at the first meeting of each calendar year, the Board of Township Trustees shall select one of its members to serve as Chairperson for a one-year term, and should the Chairperson be unavailable, a Vice Chairperson to assume those duties.

Mr. Wade requested nominations for Chairperson of the Clearcreek Township Board of Trustees. Mr. Gabbard nominated Mr. Wade to be Chairperson of the Board. Mr. Muterspaw seconded the nomination and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade requested nominations for Vice Chairperson of the Clearcreek Township Board of Trustees. Mr. Wade nominated Mr. Gabbard to be Vice Chairperson of the Board. Mr. Muterspaw seconded the nomination and upon roll call the vote was as follows: Mr. Wade-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Wade asked the Board if any item needed to be removed from the Consent Agenda. No requests for removal were noted.

Mr. Wade asked for Public Comments. No comments were noted.

Mr. Wade asked for a motion to appoint Firefighter/EMT Alex Becker as a probationary, fulltime employee effective January 11, 2023, at an hourly rate of pay of \$20.66. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade administered of the Oath of Office to Mr. Becker. The audience in attendance congratulated the new Firefighter. Ms. Megan Jordan, Becker's fiancé, pinned the badge onto Mr. Becker.

Mr. Carolus, Fiscal Officer, asked the Board to authorize the quarterly interest transfer. Mr. Wade read Resolution 5406 – A Resolution approving a transfer of funds from the General Fund to other Funds in amounts equal to investment income generated by those Funds for the 4<sup>th</sup> Quarter of 2022 and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Carolus asked the Board to authorize a request to the County Auditor to get property tax advances to allow the Township to gather interest on those funds. Mr. Wade read Resolution 5407 – A Resolution requesting the County Auditor to make tax advances during calendar year 2023 pursuant to Section 321.34 of the Ohio Revised Code and dispensing with the second reading. Mr. Muterspaw



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so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Carolus advised the Board that the Township was now using Software Solution's VIP software for their accounting instead of UAN software as supplied by the State of Ohio. Mr. Carolus wished to thank everyone including the Board for their support and patience during this complicated process. Mr. Carolus also noted that all information used for payments was now digitally stored with additional cost savings by reducing time to prepare payments. Mr. Gabbard noted that UAN was a very dated product, and that the new software was a welcome change.

Mr. Wade read Resolution 5408 – A Resolution of intent to dispose of unneeded, obsolete, or unfit personal property, including motor vehicles by internet auction for 2023, and dispensing with the second reading. Mr. Clark, Township Administrator, noted that the Resolution was a procedural requirement by Ohio Revised Code that specifies how the Township disposes of assets each year. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5409 – A Resolution authorizing the Township Administrator to enter into an agreement with Conger Construction to serve as Construction Manager at Risk for construction of Fire Station 24 and dispensing with the second reading. Mr. Wade asked if anyone had questions about the resolution. Mr. Muterspaw asked if there was a price range for the project. Assistant Chief Cox noted that there wasn't a price range at this time other than the one noted earlier in the Request for Proposal. Mr. Muterspaw asked about how the City of Springboro portion of the Fire Station was being funded. Mr. Muterspaw noted that of the \$5,000,000 dollars allocated to the Station, \$1,500,000 was allocated for property with the remaining \$3,500,000 used for building construction being borrowed by the Township. Mr. Muterspaw noted that it would take 10 years using the Coterminous Agreement to pay back the loan. Mr. Muterspaw asked if the Coterminous Agreement allowed the Township to recoup interest on the \$3,500,000. Mr. Clark noted that the \$3,500,000 would include debt service, however any amount above the \$5,000,000 total would be funded by the Township and that debt service would be the sole responsibility of the Township. Mr. Gabbard and Mr. Wade noted that the Township would accrue interest from the money set aside for Coterminous payments until the Township gets the coterminous invoice from the City of Springboro each year. Mr. Wade stated the Township would be paying the interest on the debt in excess of \$5,000,000. Mr. Gabbard added that the Township would be responsible for the interest and the difference between construction costs and the remaining \$3,500,000. Mr. Wade asked for a motion to approve or deny. Mr. Gabbard moved to approve the Resolution with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Wade-yea and Mr. Muterspaw-Nay. Mr. Muterspaw noted before casting his vote on roll that the Township wants and needs a new fire station but that he couldn't vote for this expense as presently crafted in the Coterminous Agreement.

Mr. Cox, Assistant Fire Chief asked the Board for authority to purchase a fire hose tester from W.S. Darley & Co. at a cost of \$6,202.50. AC Cox noted that the current equipment was worn and an

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electric model with the new model being gasoline powered. Mr. Wade asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Jones, Road Superintendent, asked the Board for authority to purchase a six-thousand-gallon vertical storage tank (\$7,413), two thousand gallons of BEET HEET (\$4,300), and four, thirty-gallon tank side mount truck units (\$5,980) to outfit our one-ton trucks with the chemical treatment additive for rock salt for a total purchase price of \$17,693. Mr. Jones noted that the new chemical lowered the melting point of ice down to -24 degrees Fahrenheit and was an ecologically friendly product. Mr. Jones also stated that the product could reduce salt usage by up to 30% during any snow and ice weather events. Mr. Wade asked for a motion to approve the purchase. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.



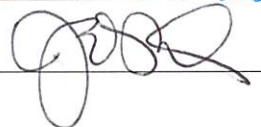
Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – December 30, 2022, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Approve the adjustment to the hourly rate of pay for Firefighter/Paramedic Wade Easterling to \$29.11 per hour for 2023.
- 4 Accept the Road, Planning and Zoning, Police, and Fire District’s December 2022 monthly reports.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark updated the Board on progress with the new police building construction. Mr. Wade stated he toured the building and thought it needed some work to the floors to be finished in an acceptable manner. Mr. Gabbard stated his displeasure with the pace of work and offered to help with a meeting if needed.

Mr. Wade then asked for a motion to adjourn the meeting at 5:51 p.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call, the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea, and Mr. Wade-yea.

**FISCAL OFFICER**   
**TRUSTEE**   
**TRUSTEE**   
**TRUSTEE** \_\_\_\_\_



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